



## MIDVALE CITY

Department of Community and Economic Development  
655 West Center Street, Midvale City, Utah 84047  
Phone: 801.567.7231 \* Fax: 801.567.0518

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### TEXT AMENDMENT PROCEDURE

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The Midvale City Zoning Ordinance is the result of a detailed and comprehensive appraisal of Midvale's present and future land use allocation needs. In order to establish and maintain sound, stable and desirable development within the City, amendments to the Zoning Ordinance are to be discouraged and allowed only under the limited circumstances (i.e. uses that have changed with technology or are changing to such a degree that it is in the public interest to recognize the changed character of business).

**Submittal Deadline:** All required submittals must be turned in to the Midvale City Planning Department at least three (3) weeks prior to the public hearing before the Planning and Zoning Commission.

**Meeting Dates:** The Midvale City Planning and Zoning Commission meets on the second and fourth Wednesdays of the month at 7pm. Please contact the Midvale City Planning Department regarding date assignments.

**Items to be Submitted:** All required documents must be submitted with the application. Incomplete applications will not be accepted.

- Fee, application and property owner's affidavit
- Agent authorization (*if applicable*)
- A detailed statement citing the merits and necessity of the proposed amendment.
- Any additional supporting documentation deemed necessary by the City Planning Staff

**Procedure:**

- Meet with Midvale City Planning Staff to review proposed Text Amendment.
- Upon submitting a complete application, including all fees, the planning staff will schedule the proposed amendment with the Planning Commission.
- The Planning and Zoning Commission will conduct a hearing at a regularly scheduled meeting. The applicant, as well as the public, will have an opportunity to address the commission.
  - Upon review of the application, the Planning and Zoning Commission shall adopt a written recommendation to the City Council, advising the Council to approve, disapprove or modify the proposal.
  - If the Planning Commission fails to take action within thirty (30) days of the close of the public hearing, the City Council shall consider the matter forwarded from the Planning Commission with a negative recommendation.
- The Midvale City Council must hold a public hearing on all proposed amendments to this Title or Zoning Map forwarded from the Planning Commission. The applicant, as well as the public, will have an opportunity to address the Council. Following the public hearing, the City Council shall approve, disapprove or approve the proposal with modifications.



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**TEXT AMENDMENT APPLICATION**

**Applicant Information**

Name: \_\_\_\_\_  
Business Name (if applicable): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Property Owner Information**

Owner Name (if different): \_\_\_\_\_  
Agent Name (if applicable): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

*For Office Use Only*

TXT- \_\_\_\_\_  
Fee: \_\_\_\_\_  
Date Accepted: \_\_\_\_\_  
Planner: \_\_\_\_\_  
Zone: \_\_\_\_\_

*Meeting Dates*

Planning Commission  
\_\_\_\_\_  
City Council  
\_\_\_\_\_

**Property Information**

Property Address: \_\_\_\_\_ Sidwell No.: \_\_\_\_\_  
Detailed purpose for proposed text amendment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Application Fees**

\$580.00

**Authorized Signature**

I certify that the submitted information is true and correct to the best of my knowledge. I am aware that only complete applications will be accepted for processing. (Complete application requirements are attached.)

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_